

ACT Parish Evangelization Team (PET)



Meeting Minutes

Date: December 4, 2025

Opening:

The meeting was opened with prayer at 7:00 pm by Dcn. Greg Ricci at St. Ann Catholic Church

SA: Megan Hoffman, Teresa Nordell

SH: Joe Braml, Roberta Braml

SN: Mike & Jean Clohisy, Mary DeFoe, Kathy Epple, Amanda Gislason, Valerie Kohn, David & Mary Ricci, Greg & Elaine Ricci, Grant & Cathy Tarpinian,

Approval of Agenda:

The agenda was reviewed and approved.

Approval of Minutes:

The minutes of the November 2025 PET meeting were approved.

Business From the Previous Meeting:

- Parish-wide survey meetings – Debrief
 - What went well? — There was not a lot discussion following the presentations. Those who attended were relatively quiet. But the discussion that was had was pertinent to the day.
 - What didn't go well? — Attendance by parishioners was less than expected, but those who did attend remained interested in the results.
 - What did we hear from those attending? —
 - An overwhelming desire that our priest, and our parish life coordinator, be more involved in *parish* and *community* activities/events.
 - Communications with the parishioners, as well as the cluster, is lacking, and needs to improve.
 - There was a concern that the survey was designed as a referendum in church(es), in spite of the diocese statements that “no church will be closed.”
 - What do we do with the results? — Action has already begun using suggestions from the survey in our long-term planning. (OPEN)
- SWOT (Strengths, Weaknesses, Oppportunity, Threats) planning
 - Dcn. Ricci has discussed with Fr. Andrew (Superior Diocese) about the importance of this strategic planning tool.
 - The diocese stands ready to give us guidance/training in moving forward with this analysis.
 - **Each parish** will conduct their own SWOT analysis
 - Includes setting individual parish goals and surfaces opportunities for cluster wide goals.

- Initial Facilitator Training Dates

- Sacred Heart: March 15, 2026, 9:30am
- St. Ann: March 15, 2026, 2:30pm
- St. Anthony: April 12, 2026, following 10:30 mass

POC: Fr. Andy
POC: Fr. Andy
POC: Mary Defoe

- *33 Days of Eucharistic Glory* Debrief: Small group discussions
 - Those involved found their discussions wonderful, meaningful, well accepted, and assuredly worthwhile—all positive comments!
 - Attendance at these small group discussions dwindled slightly throughout the month, as snowbirds began leaving for the winter
 - Some parishioners thought advertising small group discussion groups could have been better. The diocese's short notice to initiate this program didn't help on getting the word out.
- Formation of a Communications subcommittee:
 - It's become clear that communications within, and between, parishes needs improvement. Possible avenues include:
 - Weekly Bulletin enhancements
 - M2M corner/Evangelization events
 - Weekly/Monthly parish organization letters/evangelization events
 - Likely, will require a bulletin insert or larger bulletin
 - Mary DeFoe will address discuss the formation of a Communications Committee with Deacon Litton. **OPEN: POC Mary DeFoe**
 - Signage
 - St. Ann has adopted our website address on their marquee!

New Business:

- Cluster Calendar meeting
 - Elaine Ricci compiled a *Chart of Intentional Ministry*, a cluster organizational points of contact.
 - Elaine Ricci will work on making sure everything is correct and work on getting out to the team, posted at all parishes, on website, etc. **OPEN: POC Elaine Ricci**
- Mystery Dinner **OPEN: POC Elaine Ricci**
 - Dcn Greg and Elaine Ricci brought up the idea of a "who done it" Murder Mystery
 - This will be presented as a community building event.
 - All present were in favor.
 - "Pasta, Passion and Pistols" date: Friday, February 13, 2026, at 6:00PM, so we don't compete with Saturday night Mass.
 - Concepts:
 - Dinner/show duration: Approximately 3 hours
 - Dinner would include 5 to 6 course meals.
 - Eight (8) individuals would have "roles" to play and possible costumes
 - Would be open to the community

Additions to the Agenda:

- None

Adjournment:

The meeting was adjourned with closing prayer at 8:05 pm by Dcn. Ricci.

The ***next meeting*** will be the third session of “The 99”, and will be held on December 18, at 7:00pm, at the St Anthony Parish Center. We will have refreshments to celebrate as a group our accomplishments so far. The ***next business meeting*** will be in conjunction with “The 99” on January 15, 2026, at the St Anthony Parish Center.

Minutes submitted by:

Grant Tarpinian

Minutes approved by:

Dcn. Greg and Elaine Ricci